

# ROTARY AUSTRALIA WORLD COMMUNITY SERVICE

## Terms of reference

### ROTARIANS AGAINST MALARIA COMMITTEE

#### Purpose

The Rotarians Against Malaria Committee shall advise the Board in relation to the awareness of the risks, the current state of research and treatments for Malaria and its prevention.

The Rotarians Against Malaria activity is focused on the prevention of mortality, and the reduction in morbidity and social and economic loss caused by malaria through a progressive improvement and strengthening of local and national capabilities in malaria control.

This is achieved through:

- (a) raising the awareness of the risks of Malaria in the Australian community generally, and in Rotary in Australia particularly;
- (b) supporting medical research activities in Australia in the search for vaccines and appropriate treatment for malaria;
- (c) encouraging Rotary clubs to support anti malaria projects in selected countries in the Asian / Pacific area;
- (d) networking with other Malaria Control and Eradication programs to advise the Australian Rotary community regularly of progress;
- (e) networking with the World Health Organisation (“WHO”) and Australian health organisations to procure support for RAM projects and advise on requests for support from outside the RAM program;
- (f) supporting the development of knowledge and skills in malaria prevention and control amongst students and health workers from Asian / Pacific countries;
- (g) raising funds to support RAM projects; and
- (h) preparing for a case to be submitted to Rotary International for RAM to succeed Polio Eradication as a future Rotary International worldwide initiative.

#### Responsibilities

The Rotarians Against Malaria Committee may form such sub-committees as are required to supervise on-going projects. Each sub-committee will have a project manager nominated by the RAM Executive and endorsed by the RAM Committee. Sub-committees may be co-opted from the broader Rotary community, with the endorsement of the Board. Sub-committees currently include but are not limited to:

- (a) the Solomon Islands Malaria Control Committee;
- (b) the Papua and New Guinea Malaria Control Committee;
- (c) the Timor Leste Malaria Control Committee; and
- (d) the Scientific Advisory Committee.

## **Accountabilities**

The Rotarians Against Malaria Committee is accountable to the Board for the processes for the nomination, appraisal, selection, management, reporting and final evaluation of projects in conformity with established RAWCS procedures and as documented in the Rotarians Against Malaria Procedures manual.

## **Committee Composition**

The committee shall comprise:

- (a) The National Rotarians Against Malaria Manager appointed by the Board;
- (b) The Deputy National Rotarians Against Malaria Manager;
- (c) The National Rotarians Against Malaria Secretary;
- (d) The Immediate Past National Rotarians Against Malaria Manager;
- (e) The PNG program Manager;
- (f) The Solomon Islands program Manager;
- (g) The Timor Leste program Manager;
- (h) The Scientific Advisory Committee Liaison Coordinator.

## **Terms of Office and Meetings**

Nominations of candidates for election as office-bearers of the Rotarians Against Malaria Committee shall be received at the Annual General Meeting where a ballot for the election of office-bearers shall be conducted, voting rights shall be held by District RAM Chairs and Regional RAM Coordinators.

The Annual General Meeting and shall be held in conjunction with the Annual Rotarians Against Malaria Conference at a time determined by the National Manager.

Office-bearers shall take office on 1 July following the meeting at which they were elected and shall hold office for a term of three years.

The Rotarians Against Malaria Committee will meet as and when required but ideally 4 times a year. At least 14 days' prior notice of meetings is required.

Should any office-bearer fail to fulfil the responsibilities of their Committee Position, as outlined in the RAM Procedures Manual, the National RAWCS Board after reference to the Rotarians Against Malaria Committee shall declare the Committee Position vacant at any time and request the committee to call for new nominations for that Committee Position at the following Annual General Meeting.

In the case of a casual vacancy the Rotarians Against Malaria Committee will seek to immediately appoint an interim office bearer to serve until the Committee Position can be filled by election at the following Annual General Meeting.

### **Financial Management**

All funds received by the Rotarians Against Malaria Committee shall be deposited into the RAWCS Limited national account.

Management of all monies must be in accordance with RAWCS Policy and Procedures and all expenditure by Rotarians Against Malaria Committee must be authorised by a minimum of three members of the committee